

TypeCulture® Articles & Essays Submission Guidelines

What can I submit?

Articles and essays submitted to TypeCulture should provide readers with information on a person, object, issue or trend, contemporary or historical, relating to type and/or typography. You may submit an educational narrative, academic research or an instructional piece. Scholarly works such as dissertations or research essays are desired, but not mandatory. Articles should provide the reader with insight into the topic. Authors may take a particular editorial stance on the topic, but should not malign an individual, institution or body of work. Articles should strive for objectivity and not seek to promote a product or service. Articles which contain reviews or instructions regarding specific computer programs should be avoided due to the relatively brief life-span of software validity (i.e. if you write about an application today, it may be outdated in twelve months).

Please fact check and proofread your article thoroughly before submitting.

All written work must be original – with references, quotations and excerpts thoroughly documented through footnotes and/or a bibliography. Images and illustrations which are not original creations by the author should be credited whenever this is possible. This may be done either through captions or with “bug-type” photo credits.

You may submit pieces that have been previously published elsewhere, but only if you have permission from the publisher to do so (i.e. you are the author, you possess full ownership of the written piece and you did not have an exclusivity agreement with the other publisher).

What else should be included?

Please include a short biography of the author (1 or 2 lines). This should be included at the end of the document or sent separately for possible use in the online description of the piece.

If the piece appeared previously in another publication, this should be mentioned at the end of the document.

Please include, either in a colophon, title page or at the end of the document, the following copyright notice:

© 200x [Your Name]. All rights reserved. No part of this publication may be reproduced or transmitted in any form or by any means, electronic, or mechanical without written permission from the author.

How shall I submit everything?

For the preliminary review, please submit a text file (rtf) or a PDF which shows your intended layout. Illustrations or photographic images may be in low resolution for the preliminary review.

Please attach your submission to an email and send it to info@typeculture.com.

What happens then?

If your written piece is considered appropriate for posting on the TypeCulture website with regards to content, we may make editorial suggestions regarding the structure of the document. We are not interested in influencing content or your intentions in the document. We may occasionally question an historical fact or date if contrary evidence is available to us. We are always open to discussion on such issues and hope you are too.

After review and – if necessary – revision, the final document should be sent as a finished, designed piece (excellent typography preferred!) or as a plain text document which will be laid-out and designed by TypeCulture. Should you choose the latter, we will submit the final design for your review before posting.

Illustrations or photographic images provided in the final document should have adequate resolution for a standard laser printer (usually 300 dpi). However, this requirement could be waived in the case of an extensive document or numerous large image files. TypeCulture will ultimately determine this based on the file size of the PDF with respect to bandwidth usage and download time.

You will be required to sign a short release form in which you assure that you are the originator of the piece and agree to indemnify and hold TypeCulture harmless against any liability, copyright infringement or exclusivity claims made by others.

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